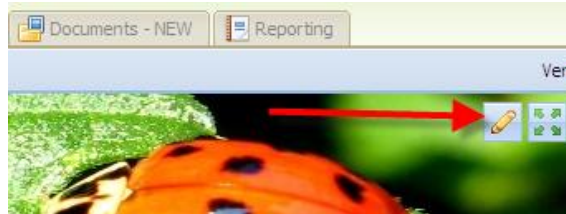


# Adding a Photo to Your OnCourse Webpage

1. **\*\*NOTE\*\*** Before adding anything into OnCourse (including a picture) you must first upload it into “Documents” in your OnCourse.
2. Once you are on the page you want to add a picture, click the pencil to edit.



3. Click on the icon with the tree.



4. Browse for the picture you want to add, select the alignment you want for the picture, then click insert.

